

Booking and Accommodation Timetable at MU Dormitories for academic year 2017/2018

In accordance with the Accommodation Rules at MU Dormitories for academic year 2017/2018, the Accommodation and catering services director announces the Booking and Accommodation Timetable at MU Dormitories .

A bed reservation at MU Dormitories is to be submitted electronically by means of ISKAM Accommodation System <https://iskam.skm.muni.cz/> according to the current available capacity. Certain part of the capacity is reserved for students starting their first year.

Higher-grade students

1. Students of higher grades book their beds in the period from **10th April to 21st May 2017**.
2. In the period from 10th to 23th April, the reservation is only possible for students currently staying in MU dormitory.

Term	Who can book a bed
10 th – 17 th April commencement 10 th April at 9 a.m.	Currently staying students, only their current bed can be booked
18 th -23 th April commencement 18 th April at 9 a.m.	Currently staying students, any bed can be booked
24 th April – 21 st May commencement 24 th April at 9 a.m.	All the MU students can book any bed

3. After having booked a bed, it is necessary to confirm the accommodation contract and pay the reservation deposit of 1000 CZK. **The deposit is due within 10 days from the accomplishment of the reservation! There is not only one due date for everybody.** Provided the reservation deposit is not settled on the due date the reservation of a bed will be cancelled. By settling the reservation deposit, the reservation becomes binding.
4. Further bed reservations can be also made in terms for the first year students.

Students starting their first year of studies in academic year 2017/2018

5. Students starting their first year cannot book a bed until they **enrol at the university** where they get the data (“učo“ student account number and the password) needed for signing in into ISKAM Accommodation System. **It is not possible to book the dormitory before being enrolled at the university.**
6. **Reservations will be commenced on 1st August 2017 at 9 a.m.** It will be possible to book the beds until the dormitory capacity runs out or until 10th September 2017.
7. After having booked a bed, it is necessary to confirm the accommodation contract and pay the reservation deposit of 1000 CZK. **The deposit is due within 10 days from the accomplishment of the reservation! There is not only one due date for everybody.** Provided the reservation deposit is not settled on the due date the reservation of a bed will be cancelled. By settling the reservation deposit, the reservation becomes binding.

Common provisions

8. The date of the commencement of the accommodation is set implicitly in accordance with the announced days for checking into the dormitory to 16.9. 2017. The date of check-in can be changed to earlier – from 1.9.2017 at the earliest (with the exception of Vinařska A3)
9. The date of the termination of the contract can be set arbitrarily, at least until 30th November 2017, at most until 29th June 2018. In dormitory Vinařská – block A2 is accommodation available only till 30th April, because of planned reconstruction.
- 10. The Accommodation Contract can be prolonged in the course of the year at the latest a month before the planned termination. The accommodation can be only terminated prematurely by a notice according to article II paragraph 2b of Accommodation Contract with a two-month notice period.**
11. To book a mixed room – woman/man is only possible via the accommodation provider of the relevant dormitory and only individual twin-bedded rooms can be booked.
12. After having booked the particular bed, students are obligated to read the Accommodation Contract and confirm their agreement electronically. Students will print out two copies of the Accommodation Contract and they will present them signed when checking in. The Accommodation Contract will be confirmed by the accommodation provider.
- 13. The bed reservation can be cancelled by a student only in writing at the latest on 31st August 2017 by sending an e-mail at: koleje@skm.muni.cz .** The reservation cancellation will be confirmed and the reservation deposit will be transferred to the student's SUPO account. The student can subsequently transfer the deposit on their own bank account.
14. For students who have properly made the Accommodation Contract and settled the reservation deposit, the bed will be reserved automatically until 24th September 2017 including. At dormitories without a permanent reception service – Tvrdeho, nám. Míru, Lomená and Veveří it is possible to check in on the announced dates and on working days from 8 a.m. to 3 p.m. only – applies to check-ins 18th September – 24th September 2017.

Accommodation

Checking into the dormitory is proclaimed

16th September 2017 8a.m. – 6 p.m.

17th September 2017 8 a.m.– 6 p.m.

15. When checking in, students are obligated to present their ID cards (passports), ISIC cards and two copies of the signed Accommodation Contract.
16. If students cannot check in either on the set date or in the period stated above (applies only to students who have settled the reservation deposit) they are obligated to announce this fact in writing by e-mail where they indicate the date of their check-in at the latest till 18th September. Reservation becomes binding after confirmation by the Accommodation and catering service.
17. In case of all reservations, accommodation fee will be paid from 17th September 2017 at least.
18. When making a long-term reservation, students are obligated to pay the dormitory fee and accommodation deposit within the set period through SUPO. If the fees are not paid the Accommodation Contract is discharged according to article II paragraph 2 of Accommodation Contract.
- 19. Provided the student does not cancel the reservation till 31st August 2017 or does not check in on above stated dates without any written apology the Accommodation Contract will be discharged and the reservation deposit will be forfeited.**
20. Provided the student checks in in the set or agreed period the reservation deposit will be used by the accommodation provider pursuant to the Accommodation Contract for settling the accommodation fee or accommodation deposit.

Compiled by: Bc. Jana Hradilová
In Brno, on 1st March 2017

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