

**Instruction of the Director of the Accommodation and Catering Services of  
Masaryk University No. 5/2019**

**Booking and Accommodation Timetable at MU Halls of  
Residence for the academic year 2026/2027**

*(valid from 13th March 2026)*

Article 1

**Subject matter**

- (1) In accordance with the Accommodation Rules at MU Halls of residence for academic year 2026/2027 (hereinafter referred to as Rules) the Accommodation and Catering Services director announces the Booking and Accommodation Timetable in MU Halls of residence.
- (2) A reservation of a bed at MU Halls of residence is to be submitted electronically via the ISKaM Accommodation System <https://iskam.skm.muni.cz/> according to the current available capacity.
- (3) Priority for reserving accommodation is given to MU students who are currently accommodated in the MU Halls of residence and whose length of studies has not exceeded the standard length of studies by more than one year.
- (4) A certain part of the capacity is reserved for students who are not accommodated in any dormitory during the spring semester of 2026 due to their participation in an exchange study program – reservations are made via email.
- (5) A certain part of the capacity is reserved for first year students of all levels of studies, foreign students, and for students who were offered accommodation by the Teiresiás center due to their health condition.
- (6) Requests can be accepted by ACS MU only until the dates the reservations commence according to the Timetable.

Article 2

**Reservations of higher-grade students**

- (1) Students of higher grades book their beds in the period **from 7th May to 20th May 2026** as scheduled.  
**Booking is possible only for students whose studies are active, and the duration of their studies has not exceeded the standard period of study by more than one year.**

May 7th – May 12th – commencement on May 5th at 10:00 a.m.	currently accommodated active students – only for MU students - only their current bed can be booked – online booking
May 13th – May 20th – commencement on May 13th at 10:00 a.m.	currently accommodated active students – only for MU students - any available bed can be booked – online booking

- (2) After having booked a bed, it is necessary to **electronically sign the accommodation contract and pay the reservation deposit equal to the sum of 2000 CZK and 30times the daily rate of the dormitory fee**. The deposit is due within **5** days of the

reservation. There is not a single due date for everybody! The reservation deposit will be blocked automatically on the due date. **If the reservation deposit is not settled on the due date and the contract is not signed, the reservation of a bed will be cancelled on the 6th day after the reservation is made. We recommend paying the deposit and signing the contract IMMEDIATELY after booking!**

## Article 3

### Reservations of currently not accommodated students – exchange study programs

- (1) **Reservations of students who are currently not accommodated and will be participating in an exchange study program during the spring semester 2026 will begin on 26th May 2026 at 10:00 a.m. via email.**

The bed can be reserved until the allocated capacity of the Halls of residence is exhausted.

May 26th – June 4th – commencement on May 26th at 10:00 a.m.	active MU students participating in exchange study programs – reservation via email sent to the accommodation assistant of the relevant dormitory
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- (2) After having booked a bed, it is necessary to **electronically sign the accommodation contract and pay the reservation deposit equal to the sum of 2000 CZK and 30times the daily rate of the dormitory fee.** The deposit is due within **5** days of the reservation. There is not a single due date for everybody! The reservation deposit will be blocked automatically on the due date. **If the reservation deposit is not settled on the due date and the contract is not signed, the reservation of a bed will be cancelled on the 6th day after the reservation is made. We recommend paying the deposit and signing the contract IMMEDIATELY after booking!**

## Article 4

### Reservations of Erasmus and Degree students

- (1) **Reservations of Erasmus and Degree students** with permanent residence outside the territory of the Czech and Slovak Republic, for whom there are reserved beds in accordance with the Rules **will launch on 14th July 2026 at 10:00 a.m.** on schedule.

The bed can be reserved until the allocated capacity of the Halls of residence is exhausted.

July 14th – July 23rd – commencement on July 14th at 10:00 a.m.	active Erasmus and Degree students – only for MU students – online reservation
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- (2) After having booked a bed, it is necessary to **electronically sign the accommodation contract and pay the reservation deposit equal to the sum of 2000 CZK and 30times the daily rate of the dormitory fee.** The deposit is due within **5** days of the reservation. There is not a single due date for everybody! The reservation deposit will be blocked automatically on the due date. **If the reservation deposit is not settled on the due date and the contract is not signed, the reservation of a bed will be cancelled on the 6th day after the reservation is made. We recommend paying the deposit and signing the contract IMMEDIATELY after booking!**

## Article 5

### Reservations of students entering the first year of all levels of studies with a permanent address in the Czech Republic or Slovakia

- (1) Students entering the 1st year of all levels of studies can reserve a bed only after enrollment in studies, where they receive the login information ("UČO" university number of person and password) needed for login to the ISKAM accommodation system. **You cannot book dormitories before enrollment!**
- (2) **Reservations will start according to the following schedule:**

July 21st – August 12th – commencement on July 21st at 10:00 a.m.	active students of future first years of all studies from the Czech Republic, Slovakia - only for MU students – online reservation
From September 1st – commencement at 10:00 a.m.– until capacity is exhausted	reservation of available beds – submitting a written application by email to the accommodation assistant of the relevant dormitory, until capacity is exhausted

- (3) After having booked a bed, it is necessary to **electronically sign the accommodation contract and pay the reservation deposit equal to the sum of 2000 CZK and 30times the daily rate of the dormitory fee.** The deposit is due within **5** days of the reservation. There is not a single due date for everybody! The reservation deposit will be blocked automatically on the due date. **If the reservation deposit is not settled on the due date and the contract is not signed, the reservation of a bed will be cancelled on the 6th day after the reservation is made. We recommend paying the deposit and signing the contract IMMEDIATELY after booking!**

## Article 6

### Common provisions

- (1) The accommodation start date in the reservation system can be set according to the student's request between 1.9. and 13.9.2026.
- (2) The end date of the contract can be set at will; **the minimum length of accommodation is 3 months, maximum is until 30.6.2027.**
- (3) The accommodation contract may be extended during the accommodation in case of available capacity. The accommodation can be terminated early **by giving one month's notice. The notice period starts to run on the 1<sup>st</sup> day of the month following the delivery of the termination notice.**
- (4) After having booked a particular bed, students are obliged to read the Accommodation Contract and confirm their agreement electronically. The Accommodation Contract will then be confirmed electronically by the accommodation provider. **Contracts are confirmed only electronically.**
- (5) **After the accommodation contract is signed by the student, it is not possible to change the reservation!**
- (6) **The reservation of the bed can be cancelled by the student in writing no later than 5 days before the beginning of their accommodation as per the valid accommodation contract by sending an email to the email address of the accommodation assistant of the relevant dormitory in which the reservation is made.** After confirmation by ACS that the reservation has been cancelled, the reservation deposit will be unblocked to the student's SUPO account, from where the student can transfer it to their bank account.
- (7) **For all reservations, the residence fee is valid from the date of the agreed start of accommodation according to the accommodation contract.**

- (8) The reservation is automatically held for a maximum of 5 days AFTER the beginning of the accommodation specified in the accommodation contract.
- (9) In case of a later arrival (later than 5 days after the beginning of the accommodation), the student must report their late arrival in advance in writing by sending an email to the email address of the accommodation assistant of the relevant dormitory.
- (10) If the student **does not send a written notice in advance about their later arrival according to the accommodation contract, the accommodation contract terminates and the reservation deposit is fully forfeited.**

Article 7  
Checking in

- (1) **Check in the accommodation is possible from the agreed start of accommodation according to the accommodation contract.**
- (2) When checking in, the student is required to provide proof of identity (ID card, passport), ISIC card (students of the first years can provide the ISIC card additionally), complete and sign the registration card, complete the **Electrical Device Application**, take the **Room condition report form, check the room**, note down any defects and deficiencies in this form, and return it to the accommodation assistant or reception.

Article 8  
Final provisions

- (1) Reservations during the academic year follow the instructions published on [www.skm.muni.cz](http://www.skm.muni.cz)
- (2) I entrust the Head of Accommodation Services with the interpretation of various provisions of the guideline.
- (3) This instruction shall enter into force on the day of its signature.
- (4) This guideline updates the original guideline from March 10th, 2025.

Brno, March 4, 2026

*Bc. Kamil Kulíšek*  
Director